



Calendar Meeting and Annual Meeting Minutes

Date: July 13, 2026

Location: In Person / Virtual Meeting

Presiding Officer: Amanda Pitts

Calendar Meeting

Call to Order

Roll call was conducted; however, a quorum was not initially present. As a result, agenda items requiring official action were postponed until a quorum was established.

Superintendent's Report

Dr. Kirkland provided updates on:

Summer School

- Summer school programs are operating smoothly with no staffing concerns reported.
- Information regarding summer school sites and available seats was shared.
- Eagle Academy was excluded from the district list because it operates independently.

District 23 Priority Instructional Focus

Dr. Kirkland reviewed preliminary district instructional data used for planning purposes.

Key points included:

- Data compares District 23 performance in ELA and Mathematics to New York City averages over the past three years.
- The instructional reports are designed to identify standards requiring targeted improvement and do not represent final state assessment results.

- District 23 performance remains closely aligned with citywide trends.
- In Grade 8 Mathematics, many students take the Algebra Regents Examination; therefore, results are converted and should be interpreted differently than standard state assessment data.
- Schools will use the instructional reports to establish instructional priorities for the 2026–2027 school year.

Questions and Discussion

Schools in Improvement Status

Melanie Mendonca asked:

- Which District 23 schools are designated for improvement?
- Whether CEC23 members would be informed.
- Whether town halls would be held.
- How communication would be shared with the community.
- Whether additional funding is available for these schools.

Dr. Kirkland responded:

- Schools are now designated as CSI (Comprehensive Support and Improvement) or TSI (Targeted Support and Improvement).
- Designated schools are required to hold community meetings and notify families.
- School Leadership Teams (SLTs) discuss improvement planning.
- Schools receiving CSI or TSI designations receive additional funding dedicated to school improvement efforts.

School Construction Authority Projects

A discussion was held regarding parent participation in School Construction Authority (SCA) projects.

Key points:

- CEC members requested greater parent involvement in construction project meetings.
- Dr. Kirkland agreed that parent representation should be included and indicated support for ensuring that parents participate in monthly construction updates.

Public Comment

Camille Casaretti – PEP Representative

Camille Casaretti:

- Offering greetings and congratulations to the Council.
- Asked about transparency regarding state assessment information and SLT communication.
- Inquired about summer SLT meetings.

Dr. Kirkland responded:

- District-level instructional data differs from school-level performance data.
- Individual schools share school-specific state assessment results with their communities once officially released.
- Summer SLT meetings are not mandated but may be held at individual school discretion.

Ms. Casaretti also announced:

- The next Panel for Educational Policy (PEP) meeting will take place on **July 29, 2026**.
- Members were encouraged to attend or submit public comments.

Annual Meeting

Establishment of Quorum

(Elcock, Farrell, Pitts, Romero, Ruiz, Stewart, Tucker)

A quorum was established and the Council proceeded with the annual election of officers.

Election of Officers

President

Nominee: Osariemen Elcock

Vote Result: Unanimously Approved

Outcome: Osariemen Elcock elected President.

Vice President

Nominee: Shameeka Ruiz

Vote Result: Unanimously Approved

Outcome: Shameeka Ruiz Vice President.

Recording Secretary

Nominee: Amanda Pitts

Vote Result: Unanimously Approved

Outcome: Amanda Pitts elected Recording Secretary.

Treasurer

Nominee: Akela Farrell

Vote Result: Unanimously Approved

Outcome: Akela Farrell elected Treasurer.

Parliamentarian Position

President Elcock appointed **Joan Stewart** as Parliamentarian.

Council members approved the appointment.

Adjournment of Annual Meeting

The Annual Meeting concluded at approximately **6:55 PM** and the Council returned to its Calendar Meeting.

Business Meeting

Approval of Previous Meeting Minutes

Corrections were reviewed and discussed.

Motion: Approve previous meeting minutes as amended.

Result: Approved unanimously.

Resolution: Adoption of 2026–2027 Budget

Council members reviewed the proposed CEC23 operating budget.

Major allocations included:

WHEREAS the members of the Community Education Council for District 23 voted and approved a budget for Member's reimbursements to be placed on Object Code 489A in the total amount of: \$14,400.00

WHEREAS the members of the Community Education Council for District 23 voted and approved a Procurement Card (P-CARD) in the amount of \$500.00 will be issued to the Administrative Assistant (Lashana Phillips) for the use of purchases associated with office supplies/equipment and other general supplies.

WHEREAS the members of the Community Education Council for District 23 voted and approved a budget of \$3,300.00 to be placed in Object Code 198 for General Supplies.

WHEREAS the members of the Community Education Council for District 23 voted and approved a budget of \$2,300.00 to be placed in Object Code 451F for Refreshments/Food.

WHEREAS the members of the Community Education Council for District 23 voted and approved a budget of \$2,400.00 to be placed for payment of the CEC23 Website.

WHEREAS the members of the Community Education Council for District 23 voted and approved a budget of \$2,100.00 to be allocated for the 2026-2027 CEC23 Legislative Breakfast. LET IT BE RESOLVED, Community Education Council for District 23 Members voted and approved this budget allocation and resolution passed unanimously by the members listed above.

Motion: Approve the FY 2026–2027 CEC23 Budget.

Result: Passed unanimously (7 Yes, 0 No, 0 Abstentions).

Vacant Seat Resolutions

Resolution Declaring Seat Vacant – Melinda French

Due to multiple unexcused absences as defined by New York State Education Law, the Council voted to declare the seat vacant.

Vote: 7 Yes, 0 No, 0 Abstentions

Result: Resolution passed.

Resolution Declaring Seat Vacant – Latisha Shaw

Due to multiple unexcused absences as defined by New York State Education Law, the Council voted to declare the seat vacant.

Vote: 7 Yes, 0 No, 0 Abstentions

Result: Resolution passed.

Additional Vacancy

The Council acknowledged the resignation of **Katherine Brockington**, effective June 30, 2026.

As a result, the Council reported:

- Three elected member vacancies
- One ELL representative vacancies

Bylaws

The Council reviewed its bylaws.

Discussion included:

- Whether the Parliamentary position should remain elected or appointed.
- Future opportunities to amend bylaws if necessary.

Motion: Adopt current bylaws for the 2026–2027 year.

Result: Approved unanimously.

Meeting Calendar for 2026–2027

The Council reviewed and discussed proposed meeting dates.

Adjustments were made for:

- School holidays
- Spring recess
- Winter break considerations

Motion: Adopt the proposed 2026–2027 meeting calendar as amended.

Result: Approved unanimously.

School Liaison Assignments

The Council reviewed and adjusted school liaison assignments based on current vacancies and workloads.

Assignments will be finalized and distributed to members following the meeting.

Standing Committees Established

The following committees were organized:

Hiring Committee: O.Elcock, P.Romero-Powell, A.Farrell, S.Ruiz, A.Pitts, and J.Stewart.

Responsible for participating in hiring processes as needed.

Planning Committee: O.Elcock, P.Romero-Powell, A.Farrell, S.Ruiz, J.Tucker, and J.Stewart.

Responsible for:

- Legislative Breakfast Planning
- Special events
- Parent engagement activities

Policy Committee: O.Elcock, A.Pitts, J.Stewart and J.Tucker

Responsible for:

- Reviewing legislation
- Drafting resolutions
- Reviewing and recommending bylaw amendments

Committee membership was established during the meeting.

Mission and Vision Statement

The Council reviewed its current Mission and Vision Statement.

Motion: Continue using the current Mission and Vision Statement and maintain it on the CEC23 website.

Result: Approved unanimously.

Adjournment

Meeting Adjourned at 8:49 PM